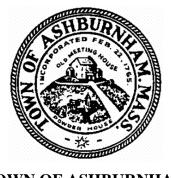
**Board of Selectmen** Extension 109 Town Administrator Extension 109 Town Accountant Extension 120 Town Clerk Extension 114 Tax Collector Extension 113 Treasurer Extension 112 or 110 **Board of Assessors** Extension 111 Land Use Office Extension 117 **Planning Board** Extension 121 **Conservation Commission** Extension 115



TOWN OF ASHBURNHAM

Town Hall, 32 Main Street Ashburnham, Massachusetts 01430

OFFICE OF THE TOWN ADMINISTRATOR

Animal Control
Board of Health
Building Commission
Conservation Commission
Council on Aging
Cultural Council
Electrical Inspector
Gas & Plumbing Inspector
Historical Commission
Municipal Planning
Parks & Recreation
Planning Board
Zoning Board of Appeals

**PHONE:** (978)-827-4100 **FAX:** (978) 827-4105

# TOWN ADMINISTRATOR'S REPORT December 3, 2012

Town Administrator's reports are available on line at http://www.ashburnham-ma.gov

# **TOWN COMMITTEES**

Currently there are (2) openings on the Conservation Commission, (2) on the Council on Aging Board, (1) on the Capital Planning Committee, (1) Advisory Board, (1) Parks and Recreation, and (1) on the Board of Assessors. These are listed on the Town's website under Volunteer Opportunities. Also, we are looking for interested parties to serve on the Cable Advisory Board.

#### CONSERVATION AGENT

Maureen Pollock has accepted the position of Conservation Agent her projected start date of December 10, 2012.

### **AWRSD NEGOTIATIONS**

I met with the negotiation team on Wednesday the 28th of November. The Committee has set up a series of preliminary meetings to develop a strategy for bargaining with the AWTA.

### <u>DPW</u>

GCG our engineering firm has contacted the Mass DOT to review the status of the engineering on RT101 South. We are awaiting call back from GCG.

# **CODE RED**

Chief Barrett has been informed that due to damages sustained by hurricane Sandy the reverse 911 service form the sheriff's department is done. I have contracted with code red services for 6 months to start January 1, 2013, with cost to be shared with the different town departments.

# FIRE CHIEF CONTRACT

I have started contract discussions with Chief Zbikowski.

### **FY14 BUDGET**

Departments submitted budgets November 28<sup>th</sup>. Once input into system I will begin department review.

## **VMS BUILDING**

The Hazardous Material (Asbestos) inspection is completed and we are awaiting the results.

## **OLD FIRE STATION**

One bid was received late on November 28<sup>th</sup>. Per statute bid must be refused. I will discuss with Board on how to proceed on Monday night.

# **ACCOUNTANT**

On Tuesday the 27<sup>th</sup> of November the BOS, Sylvia Turcotte, Paul Pollastri, and myself interviewed two candidates. The Board will vote on Tanya Gaylord from Spofford NH for the position.

# **EQUIPMENT STORAGE**

At last meeting a resident asked a question about where town equipment storage, both in summer and winter.

# **Public Safety Building**

#### **Police**

<u>Summer</u>	<u>Winter</u>
under carport	under carport
Outside	Under overhang at the MGB
Outside	Under overhang at the MGB
Outside	Under overhang at the MGB
Outside	Outside
Outside	Outside
	under carport Outside Outside Outside Outside Outside

Summer

Winter

#### **Fire**

Inside	Inside
Inside	Inside
Outside	Inside
Out side	Out side
Out side	Outside
	Inside Outside Out side

#### DPW, Water and Sewer

Equipment

<u>Equipment</u>	<u>Summer</u>	<u>Winter</u>
Grader	Outside	Outside
Emergency Trailer	Outside PSB	Outside PSB